

Questions & Answers Regarding the **Request for Quotes**

For the period of February 1, 2022 to September 30, 2022

Career Services Expansion: Pandemic Workforce Network

Deadline: Quotes will be accepted and reviewed on a rolling basis until July 1, 2022

Partner4Work
650 Smithfield Street, Suite 2400
Pittsburgh, PA 15222

RFQ Release Date:
January 10, 2022

Do referrals made under an agreement resulting from this procurement need to be residents of Allegheny County outside of the City of Pittsburgh?

Successful applicants are encouraged to refer candidates for employment services who are residents of Allegheny County outside the City of Pittsburgh, as well as those who are residents of the City of Pittsburgh. However, enrollment incentive payments are restricted to residents of Allegheny County outside of the City of Pittsburgh.

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Are there restrictions as to how the \$100 enrollment incentive payments can be used by successful applicants?

There are no restrictions as to how the enrollment incentive payments are used by successful applicants.

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Is there a possibility that agreements resulting from this procurement will be extended beyond September 30, 2022?

Agreements resulting from the RFQ will be valid through September 30, 2022 or until full enrollment is reached prior to September 30, 2022, at the discretion of Partner4Work.

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Will enrollment incentive payments be issued on a monthly basis or an alternative schedule?

Payment will be made to selected applicants based on a fixed cost per person basis. For each referral that results in enrollment in PA CareerLink® Career Services Expansion programming, the organization will be notified by Partner4Work and Partner4Work will issue one \$100.00 incentive payment per enrollment. Payments will be issued on a monthly basis at the discretion of Partner4Work.

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Will successful applicants be required to host PA CareerLink® staff? What would this entail?

The ability to host PA CareerLink® staff is not a requirement for funding through this procurement. To the extent possible, network organizations may host PA CareerLink® staff on-site to meet with clients and recruit new clients, including PA CareerLink® participation in special events as appropriate. The frequency of on-site engagement is to be determined by PA CareerLink® in collaboration with network organizations and is subject to change. Network organizations with space constraints or other restrictions that would preclude hosting PA CareerLink® staff are invited to apply for this procurement to promote PA CareerLink® services and refer job seekers for enrollment. The provision of PA CareerLink® services is flexible to client needs and meetings can be held virtually, in-person at partner network sites or at the PA CareerLink® centers.

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How will successful applicants refer candidates for enrollment in PA CareerLink® services?

Job seekers can be referred for enrollment in PA CareerLink® services through the referral form linked below or by directly contacting the PA CareerLink® staff contacts listed on this web page:

<https://www.partner4work.org/programs/career-services-expansion-project>

Referrals from network organizations that result in enrollment will be tracked by PA CareerLink® and Partner4Work will issue enrollment incentive payments accordingly.

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Will successful applicants be held to any administrative or reporting requirements?

Network organizations funded through this procurement will not be required to submit reports to

Partner4Work.

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